If you are witness to an incident or accident, dial these numbers:

Police ................................. 110
Firefighters ........................... 119

Student Support Department ....... 086-251-7182
University Guardhouse (Night-time, vacation & emergency contact)
● Tsushima Campus ............... 086-251-7096
● Shikata Campus ................. 086-235-7513

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## Manual 1
Instructions for Weekdays

1. Inform the Police
   - [Dial 110]
   - Site Verification
   - Examination

2. Aid the injured party & Call an Ambulance
   - [Dial 119]
   - Examination

3. Inform Your Teachers
4. Inform Student Support Dept.

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## Manual 2
Instructions for Night-time or Vacations

1. Inform the Police
   - [Dial 110]
   - Site Verification
   - Examination

2. Aid the injured party & Call an Ambulance
   - [Dial 119]
   - Examination

3. Inform Guardhouse
4. Inform Your Teachers
5. Student Support Dept.

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- Whether you are a victim or a witness, please follow the steps labelled '1'.
  ['2' is for university employees to undertake]
- During the night or during vacations, please contact the Guardhouse and the guards will contact the faculty(s) concerned. However, on the following working day, if you are either victim or witness, please report about the incident or accident directly to your own teachers and academic affairs department.

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