

# Instructions About What To Do in Emergencies

If you are a victim or a witness to an incident or accident, dial these numbers

Police . . . . . **1 1 0**

Fire Station . . . . . **1 1 9**

**Report any incident or accident to the university immediately**, regardless of when, where, or whether it was a university-related or personal matter. You must report the incident or accident, not only when you are a victim or a witness, but also when you are the cause.

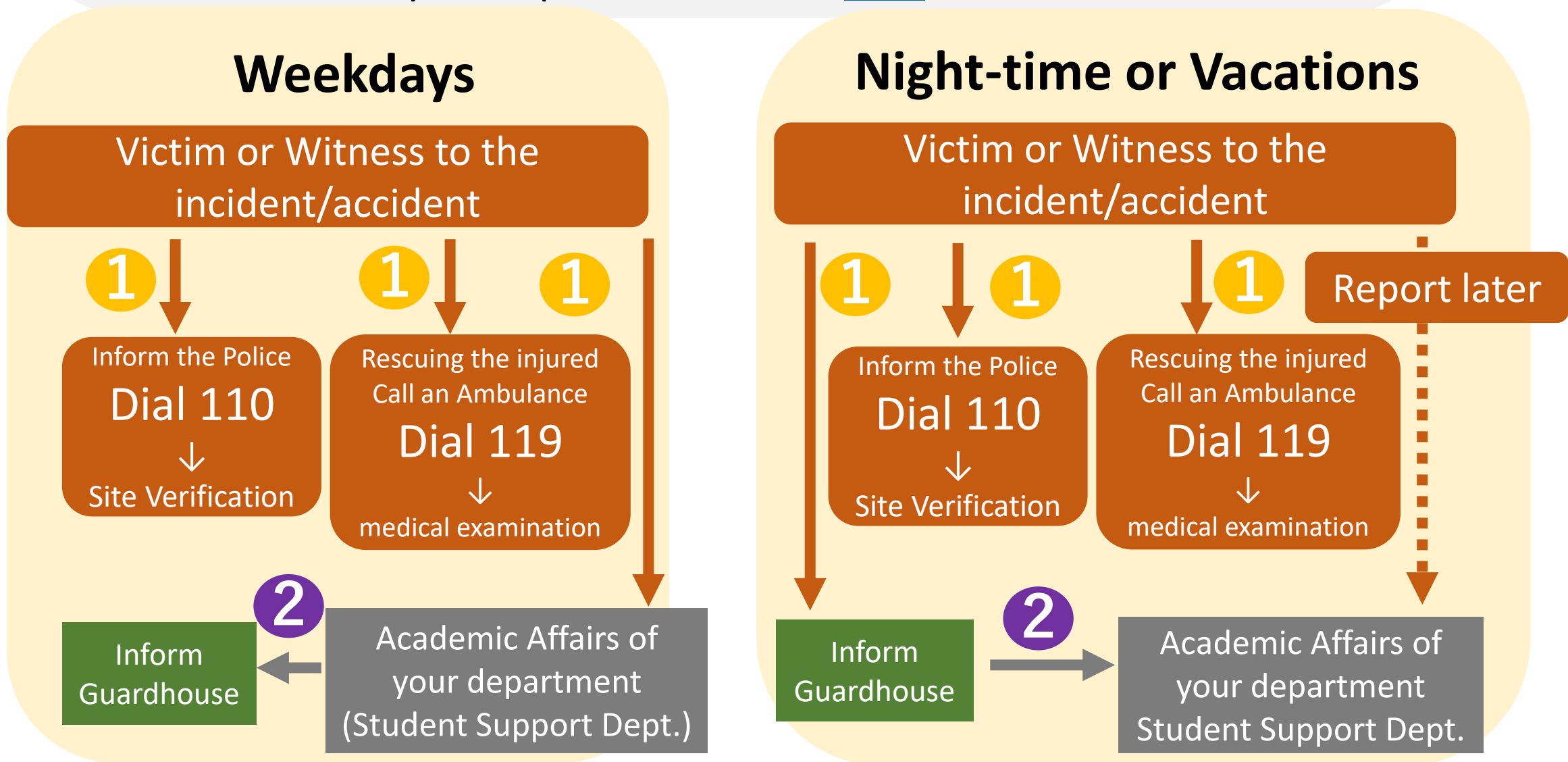
Student Support Department . . . . . **0 8 6 – 2 5 1 – 7 1 8 2**

University Guardhouse (Night-time, vacations & emergency contact)

● Tsushima Campus . . . . . **0 8 6 – 2 5 1 – 7 0 9 6**

● Shikata Campus . . . . . **0 8 6 – 2 3 5 – 7 2 1 1**

Academic Affairs of your department . . . . . [here](#)



- Whether you are a victim or a witness, please follow the steps labelled **1** (**2** is for university employees to undertake)
- During the night or during vacations, please contact the Guardhouse and the guards will contact the faculty(s) concerned. However, on the following working day, if you are either victim or witness, please report about the incident or accident directly to your own teachers and academic affairs department.
- Incidents and accidents include the following cases:
  - \* You or someone in your party is in critical condition or has died.
  - \* You are involved in an investigation with the police or another authority.
  - \* You are involved in a major disaster or accident.